

Additional Doll Show Information

Hotel Information : I have secured a block of rooms with the Fairfield Inn near the Fairgrounds.

Fairfield Inn & Suites

2096 Bircher Road

St. Charles, IL 60744

(Bircher is right off of Randall Road across from the Meijer)

(630) 845-5500 – Cut Off Date March 25, 2020

\$109 per night King or Queen

Room Block consists of 15–Two Queen Rooms & 5 – King Rooms

Complimentary Breakfast Included

Set Up Time and Loading Saturday: 4:00pm to 8:00pm. **No Early Entry** unless personally authorized by me. I need every minute of preparation so the Sales Room will be ready for you. At 4:00pm I will open the Roll Up Door on the Back Side of the building. **All** Loading & Unloading to be done thru this Roll Up Door. Please do not block the back entrance by parking in front of the Roll Up Door. **DO NOT** load or unload your vehicle thru the front door. When both Doors are open it creates a cross breeze & blows over the Doll Dealers Merchandise. We do not want any broken Dollies!!!

Set Up Time and Loading Sunday: 6:30am. **No Early Entry** unless personally authorized by me. From 6 - 6:30am I will be opening the exterior entry gates of the Fairgrounds.- This includes the Pasture style gates & the Cyclone Fence Gates on the perimeter of the Fairgrounds. At 6:30am I will open the Roll Up Door on the BACK SIDE of the building. **All** Loading & Unloading to be done thru this Door. Please do not block the back entrance by parking in front of the Roll Up Door. **DO NOT** load or unload your vehicle thru the front door. When both Doors are open it creates a cross breeze & blows over the Doll Dealers Merchandise. We do not want any broken Dollies!!!

Porters: For those of you needing help loading & unloading your car, I am going to have a sign-up sheet to help the Porters be more organized. Everyone will then know who is next. You can also call or email me to be put on the list. It is on a first come first served basis.

Handicap Parking: Kane County has placed the Handicap Parking & Handicap Entrance on the back side of the building. It is not an ideal set up but the County will not change it.

- Dealers - Please be careful that you **DO NOT PARK** in Handicap Parking. Someone called the St. Charles Police at the last show. **YOU WILL BE TICKETED.**

Trash: I am personally responsible for removing all the Trash from the facility. The Trash Cans inside the building are primarily for the customers convenience and small items....Beverage Cans, food wrappers etc. There is **NO TRASH REMOVAL SERVICE.**

- Please remove all trash from your booths & check the floor when leaving. Leave your booth as clean as when you arrived. I have someone who sweeps the floor with a dust mop at the end of the day, but there should be “No Trash” left behind.
- If you have large boxes and debris that need to be discarded at the end of the show – **YOU WILL NEED TO TAKE IT TO THE DUMPSTER OUTSIDE THE ROLL UP DOORS ON THE LEFT.**

\$500 Cleaning Deposit: For each show there is a \$500 cleaning deposit required. The Facility must be left in the same condition as when I arrived. If it is not, the Fairgrounds will deduct that from my Cleaning Deposit.

I realize this is a lot of information. But I think it is important that you understand the work required to host a show at the Kane County Fairgrounds and hope you will support my requests.

Thank you for supporting the show.

You have all made it very successful!!!